



Dear Radiologic Technology Program Prospective Student and Applicant:

Program faculty are excited you are interested in pursuing the Associate of Applied Science degree in Radiologic Technology (RADT) sponsored by Jackson State Community College!

The RADT program is both a selective admission and limited-access program. A selective admission program is one in which an approved criterion (beyond what is required for general college admissions) is utilized to assist in determining which applicants will be selected each admissions cycle. Once the admissions process is complete, applicants receiving the highest point totals within the system are offered a seat with the incoming class. Limited access indicates the number of students beginning the program each fall term is restricted to a specific number. These restrictions are necessary based on various programmatic accreditation standards (e.g., number of clinical education facilities, supervision ratios, etc.). Currently the program accepts between 20 to 24 qualified applicants each year. Not every qualified student who applies to the program can be accepted. However, all applicants who meet the minimum criteria are highly encouraged to apply. Preference given to TN residents in the admissions process.

The program is generally recognized as more intensive in both time commitment and academic rigor than students may have encountered up to this point in their educational experience. In order for students to successfully complete the program once admitted, they are expected to be active participants in the learning process and requires professionalism, dedication, and strong work ethic.

This informational packet is designed to help guide you through the steps of our program application process, along with outlining criteria to determine how students are selected, overall program structure, and general information. Enrolled students are expected to be familiar with both program and college policies, procedures, and guidelines. All of the RADT programs policies and procedures are published in our *Program Handbook*, located on the website at: <https://jssc.edu/media/jackson-state/content-assets/documents/radt-documents/204.2025-08-25.093330.radiologic.technology.program.handbook.aug.2025.pdf>  
 Policies of Jackson State Community College are found in the college catalog and located online at: [https://jssc.edu/media/jackson-state/content-assets/documents/academics-academic-catalogs/25.26-catalog6.24\\_compressed\\_Combined.pdf](https://jssc.edu/media/jackson-state/content-assets/documents/academics-academic-catalogs/25.26-catalog6.24_compressed_Combined.pdf)

**Please read all information in this packet carefully and thoroughly while completing the application process.**

If you have any questions about RADT program admissions, the program/profession, or how to schedule job shadowing experience, please feel free to contact one of the following program faculty:

Kimberly Benson [kbenson3@jssc.edu](mailto:kbenson3@jssc.edu), 731-424-3520, phone ext. 50300

Stephanie Mitchell [smitchell13@jssc.edu](mailto:smitchell13@jssc.edu), 731-424-3520, phone ext. 50299

Karin Wallace [kwallace9@jssc.edu](mailto:kwallace9@jssc.edu), 731-424-3520, phone ext. 50209

Best wishes in the application process and we look forward to assist in planning your future as an R.T. (R)!

Kimberly R. Benson, M.S., R.T. (R)

Director – RADT program

## Minimum RADT Program Admissions Criteria

In order for a student's application to be considered for RADT program admissions, distinct criteria must be met. These criteria can be met two ways:

1. High school graduate or no college experience: ACT composite score, along with scores on the subsections, must be 19 or higher.

**OR**

2. College student: must have completed at least 11 hours of college level credit with an overall minimum grade point average (GPA) of 2.5. Students who may have been required to take Learning Support labs with general education courses must have those successfully completed prior to applying to the RADT program.

## Completing the Program Application

**Any student interested in applying to the RADT Program must complete the specific program application.** The RADT program application can be found at:

[https://jscc.edu/media/jackson-state/content-assets/documents/radt-](https://jscc.edu/media/jackson-state/content-assets/documents/radt-documents/Radiologic-Technology-Program-Application.pdf)

[documents/Radiologic-Technology-Program-Application.pdf](https://jscc.edu/media/jackson-state/content-assets/documents/Radiologic-Technology-Program-Application.pdf). If an applicant is not already currently enrolled at the college (taking classes at JSCC the semester prior to program application), an application to the college must also be submitted. The JSCC college application is located at: <https://jscc.edu/admissions/apply/>.

**The RADT program application is submitted to the RADT program only and NOT to the JSCC Admissions Office!** All **OFFICIAL** high school/college transcripts must be provided to the college Admissions Office.

Regardless of which criteria is met to apply to the program, a complete RADT program application should include the following:

1. **Application:** The program's one-page application is located at the web address listed above. There is a checklist provided for applicant assistance to make sure all items are included, followed by the application. It is preferred the student complete the form online and print out. If an application must be completed by hand, make sure to use ink and print legibly and clearly.  
**Providing an accurate email address that you check regularly is IMPORTANT as this is how program officials will contact you concerning the admissions process.**
2. **Clinical site selection:** As part of the application, students are asked to indicate their preference of clinical location (first, second, third, fourth, etc.). Due to large, geographic distances traveled, students are encouraged to select locations close to where they reside or plan to reside while in the program. Program officials try to accommodate students' preferences of clinical assignment, when possible, but it is not guaranteed. While the majority of clinical rotations will be performed at the home-base facility, there will be a total of 9 weeks in the second fall (5 weeks) and second spring terms (4 weeks) to different sites to give students access to both large and small bed facilities. The final four semesters of the program will require more travel to the clinical site than to the college campus.

3. **Essay:** Applicants are requested to submit a **one to two-page essay** outlining their personal and professional goals. The essay should be typed, double-spaced with 1-inch margins. Admissions committees will use the essay to evaluate interest in the profession, organization of thoughts, written communication, etc.
4. In order for program officials to assign points in the admissions process for a students' educational background, **COPIES** of all college/university and high school **transcripts**, along with **ACT scores** for high school applicants must be submitted with the application. Pay close attention to the details that follow:
  - Applying to the program as a recent high school graduate (with or without dual college credit): MUST include COPIES of your high school transcript AND ACT scores. If you are a high school graduate with **dual, college credit**, **COPIES of college transcripts MUST also be provided along with high school transcripts and ACT scores.**
  - Applying to the program based on completing 11 hours of college level credit: MUST include COPIES of all college/university transcripts where an applicant has attended; this includes classes completed at JSCC.

Once again, the RADT program admissions process allows **COPIES** of all transcripts to be submitted as part of the program application, however, **OFFICIAL TRANSCRIPTS ARE REQUIRED BY THE JSCC ADMISSIONS OFFICE!**

## Application Submission and Timelines

The RADT program application and associated materials are **due by June 1<sup>st</sup>** of each year (**applications should not be submitted before spring grades are posted to transcript in May**). Currently the program does not utilize an online application portal.

Students interested must reapply each year and there are no waiting lists for acceptance. Applications may be mailed to:

Jackson State Community College  
 ATTN: Health Sciences Department c/o RADT Program Application  
 2046 North Parkway, Jackson, TN 38301

**Mailed applications must be postmarked by June 1 in order to be considered. No faxed or emailed applications will be accepted and the program is not responsible for applications that are delayed or lost in transit.** Students may submit applications in person at the Jim and Janet Ayers Health Sciences Building on the Jackson State main campus; first floor Administration area, located just to the left after entering the front building entrance.

After June 1<sup>st</sup>, the scheduling of interviews for qualified applicants will begin. Radiologic Technology program faculty will communicate with applicants via

the **email address** listed on the application. Therefore, **it is important and necessary for students to frequently check their accounts for correspondence.**

Interviews are generally scheduled during the third or fourth week in June (typically 3<sup>rd</sup> Monday in June). **Students are notified by email at least one week prior to their interview date.** Traditionally these interviews are held in person on the JSCC campus. Applicants are expected to keep their scheduled appointment time and to be punctual. While rescheduling of interviews for legitimate reasons (hospitalizations, etc.) can be reviewed on a case-by-case basis, in most instances failure to meet the scheduled interview time will result in withdrawal of the application.

After the interview process, all points are totaled and final selection is made. Students are notified by email on **July 1**, whether or not they were accepted. If students are selected to the program, their acceptance letter will list a date and time for Program Orientation (generally scheduled during the third Friday in July). The program begins in the fall term each year. If a student is not accepted, suggestions for improvements will be sent with the non-acceptance email or at a later date.

## **Selection Criteria**

The Radiologic Technology Program Admissions Committees strive to admit students who are most capable of success both in the academic program and also in the profession. Therefore, an objective system is used in the admissions process to recognize strong educational backgrounds and professional experiences.

Students who are successful in being admitted into the program are those who **exceed** the minimum requirements and earn the highest point totals.

- Categories for students applying with a college background include overall GPA, coursework completed, and the interview/essay and related experience. The overall GPA is calculated by using ALL college classes taken at ANY accredited institution of higher education attended.
- Categories for students applying as recent high school graduates include ACT scores, coursework completed, and the interview/essay and related experience.
- If a high school graduate applicant meets both the college criteria and the high school criteria, points are calculated by each with the students assigned the method that earns the highest point total.

The course offerings listed below are classified as general education classes. Students DO NOT have to be officially enrolled in the RADT program to take these courses. Some of the classes are degree requirements for the A.A.S. degree in RADT while others are important for building a strong academic foundation. The following document is used to rank the educational background of all applicants:

**College Applicant****High School Applicant**

<b>GPA (24.2%)</b> 3.92 – 4.0 = 7.5 pts 3.75 – 3.91 = 7 pts 3.57 – 3.74 = 6 pts 3.39 – 3.56 = 5 pts 3.22 – 3.38 = 4 pts  GPA: _____	<b>ACT (45.4%)</b> Comp + Math + Science 25 and up = 2 pts 25 and up = 4 pts 25 and up = 4 pts 22 – 24 = 1.5 pts 22 – 24 = 3 pts 22 – 24 = 3 pts 20 – 21 = 1 pt 20 – 21 = 1.5 pt 20 – 21 = 1.5 pt 19 = 0 pt 19 = 0 pt 19 = 0 pt  Total Points = _____
<b>Coursework (48.4%)</b> A&P I _____ A = 3 pts; B = 2 pts; C = 1 pt; D or F = 0 pts A&P II _____ A = 3 pts; B = 2 pts; C = 1 pt; D or F = 0 pts Engl. Comp. I _____ Med. Term _____ Humanities _____ Phy. Science I _____ Gen. Psy, _____ Phy. Science II _____ College Math _____ Physics I _____ Computer App. _____ Physics II _____ Fund. Comm. _____ COL 1030 _____ OR Other math: _____  Other science: _____	<b>Coursework (22.7%)</b> Algebra I = 1 pt Algebra II = 1 pt Geometry = 1 pt Biology I = 1 pt Biology II = 1 pt Chemistry = 1 pt Physics = 1 pt Other College prep math and science course = 1 pt each  Total Points = _____ (5 max)
Points = _____ (15 max)	Total Ed. Pts. _____
<b>Interview/Experience/Essay (27.4%)</b> Communication ability = 0-1 pt Knowledgeable concerning profession = 0-2 pts Maturity, self-confidence & composure = 0-1 pt Prof. appearance & good hygiene = 0-1 pt Well planned goals in essay form = 0-1 pt Medically related experience = 1 pt College degree = .5 pt 2 <sup>nd</sup> Application + improvement = 1 pt  Total Points = _____	<b>Interview/Experience/Essay (31.9%)</b> Communication ability = 0-1 pt Knowledgeable concerning profession = 0-2 pt Maturity, self-confidence & composure = 0-1 pt Prof. appearance & good hygiene = 0-1 pt Well planned goals in essay form = 0-1 pt Medically related experience = 1 pt  Total Points = _____
Final Total Points = _____	Final Total Points = _____

Students applying with college credit hours will be assigned 1 point for the following courses in which they earned a grade of "C" or higher (maximum of 15 points for the category):

- ENGL 1010 - English Composition I
- PSYC 1030 - General Psychology
- Humanities Elective – see college catalog for list of courses in this subject
- MATH 1530 – Introductory Statistics (or any higher-level Math course)- **must be completed within the 5-year period prior to admissions**
- BIOL 2010 & BIOL 2020 – Human Anatomy & Physiology I and II - **must be completed within the 5-year period prior to admissions**
- HSC 111 - Medical Terminology
- INFS 1010 – Computer Applications
- COMM 2025 – Fundamentals of Communication (or other speech class)
- PSCI 1010 - Principles of Physical Science I
- RADT 1300 – Introduction to Medical Imaging **OR** COL 1030 – College to Career Navigation, but not both
- \*ANY college level science course (Gen. Biology, Chemistry, etc.)
- \*ANY college level math course above the required

#### **\*\*\*Important Notes\*\*\***

Because Human Anatomy and Physiology I and II are reliable indicators of academic and clinical success in Radiologic Technology, higher emphasis is placed on these two courses in the assigning of points as follows:

A & P I    "A" = 3 pts    "B" = 2 pts    "C" = 1 pt    "D" or "F" = 0 pts

A & P II    "A" = 3 pts    "B" = 2 pts    "C" = 1 pt    "D" or "F" = 0 pts

If a student repeats an A & P course, their assigned points are added, then averaged by the number of times taken; EXAMPLE: Student completes A & P I with a grade of "D" (0 points) and then repeats with a grade of "A" (3 points), the student earns a total of 1.5 points in the admissions process.

Sometimes it may be necessary to change your college major from A.A.S. Health Sciences RAD Interest to other options in order to take as many of the general education courses as needed. If an applicant has prior college coursework with grades of "D" or "F", those may need to be repeated in order to improve overall GPA and/or to earn a point in our program's coursework category. Changing your major will NOT negatively impact your application to the RADT program. The goal is to help you earn as many application points as possible while maintaining aid eligibility.

#### **Interview Process**

After program applications are received on June 1<sup>st</sup>, interviews will be scheduled and conducted. These interviews are held in person on the JSCC main campus in the Jim and Janet Ayers Health Sciences Building.

Please review a list of most commonly asked questions concerning the program interviews and the responses:

**Does every applicant meeting the minimum requirements receive an interview?**

Not all students who make timely application to the program and meet the minimum qualifications receive interviews. The program generally interviews at least twice as many students as can be selected. In those instances, the students with the highest educational background points in our admissions process (pointed earned by adding GPA (ACT) and coursework totals) will be offered interviews. Students who do not receive interviews will be notified by email.

**When, and how will I know, when my interview is scheduled?** Program faculty will send an email with an applicant's scheduled interview date/time to the email address listed on the RADT program application. Emails are generally sent a week prior to the interview date.

**Who conducts the interviews and where are they held?**

Members of the Radiologic Technology Program Admissions Committee will conduct interviews. This committee is composed of the RADT Program Director and a representative/Clinical Preceptor from each affiliated, home-based facility. All interviews are conducted with the same committee. Each member scores the interviews/essay and then an average of those are taken and added to the educational point total for students. Applicants with the highest point totals are offered seats in the program with clinical assignments made by the Program Director with consideration to student preference. Interviews are held on the main JSCC campus.

**What are the expectations of the interview?**

Students should arrive at least 15 minutes before their scheduled interview time in order to review and sign required documentation. Committee members expect applicants to be dressed and groomed neatly and conduct themselves in the same manner as required by any professional job interview. The interviews typically last 10-15 minutes in length with questions focused on why students are interested in the profession, their career goals, and what they currently understand about the profession of radiologic technology. Committee members look for applicants who are self-assured, are confident of career path, have strong academic backgrounds, and demonstrate strong work ethic.

**What does medically related experience mean?** Students may receive credit in the interview category if they have medically related experience. This includes jobs for pay in a type of medically related field (not just radiology). It could also include official volunteer positions, but **NOT** job observation or shadowing experiences.

**Are job observation hours mandatory for program application?** No, the RADT program admissions process does not require any designated number of job observation hours in the profession. However, students are encouraged to do so in order to have a better understanding of the field and to answer interview questions with more completeness and authority. Contact program faculty to learn how to schedule those observation hours at different clinical facilities.

## Additional Program Information

There are several other topics a prospective RADT student/applicant may be interested in and these are located on our program's homepage:

- Technical Standards (lists of items a student must be capable of performing in order to successfully complete the program)
- Requirements of Accepted Students (information concerning immunizations, background checks, drug screens, etc.)
- Estimated Program Costs
- Program Effectiveness Data (information concerning program completion rates, pass rates on the national certification exam, and job placement rates)
- *Program Handbook* (all policies/guidelines specific to the RADT Program)

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